

This document serves as a guideline for administering the graduate credit option offered by Rochester Institute of Technology for PLTW™ Summer Training Institute courses. These guidelines apply to courses offered at RIT as well as at other affiliate universities wishing to offer RIT credit.

- ◆ If an Affiliate University wishes to offer RIT credit, it must request RIT's graduate credit assessment packets for each specific course as soon as they are aware that they have students interested in graduate credit. This packet will include course-specific requirements, portfolio standards, registration forms, and instructions.
- ◆ The affiliate professor/master teacher should review the course-specific requirements with the student.
- ◆ The first day of the second week, attendees wishing to obtain graduate credit must complete the RIT registration form along with the \$900 tuition check. NOTE: Only checks or money orders are accepted. Each course is worth 6 quarter credits (equivalent of 4 semester credits) and tuition is \$900 per course. Once registered, attendees are committed to completing the course and will ultimately be issued a grade based on his/her performance on the course's assessment tools and/or projects. Once this commitment is made, RIT will forward the course-specific graduate credit final exam(s) to the affiliate director, affiliate professor or master teacher. The Affiliate University will be responsible for administering the exams (Gateway to Technology and Civil Engineering and Architecture do not require an exam).
- ◆ At the conclusion of the training, all the exams, registration forms, and checks will be submitted to RIT by the Affiliate Director. Each specific course has deadlines for the projects and instructions on how to submit them. RIT Affiliate Professors evaluate the work submitted and issue the final course grade.
- ◆ RIT graduate credit will be issued at the end of the summer quarter (end of August). Grade reports will be sent to the registrants at that time.
- ◆ Teachers may earn a master's degree through RIT's Center for Multidisciplinary Studies by applying up to five of their PLTW courses, completing a capstone project and one required RIT course, and either taking an additional 12 credits from RIT or transferring those credits from any accredited university to satisfy the 50 credit requirement.